

Thursday, December 14, 2023
REGULAR BOARD MEETING

REGULAR BOARD MEETING

Tk-1 DISTRICT/ 2-8 CHARTER AGENDA

December 14, 2023 in Forestville Elementary Auditorium

5:00pm Closed Session

6:00pm Open Session

Board Members:

Max Broome

Jean Bullard

Don Reha

Linda Strauss

Jamie Stapleton

Staff:

Matt Dunkle

Merrie Rivera

James Donner

Laura Helman

PUBLIC COMMENT

Public Comment Members of the public may submit comments on items on the agenda, and any item within jurisdiction of the school district in the following manner:

By email at the following address: lhelman@forestvilleusd.org

Via telephone: (707) 887-2279, Ext. 7702 by 4:00, Thursday, December 14, 2023

Comments may not exceed three (3) minutes

For disability related accommodations, please contact Forestville Union School District at 707-887-2279 or via email at lhelman@forestvilleusd.org.

Forestville Union School District Agenda Webpage: www.forestvilleusd.org Forms Page.

Accessibility Accommodations and Public Records:

Accessibility Accommodations: If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Laura Helman at 707-887-2279. You are encouraged to provide as much advance notice as possible to better enable Forestville Union School District to meet your accessibility needs in accordance with applicable law.

Public Records: In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Governing Board concerning the open session agenda will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 6321 Highway 116 Forestville CA 95436

1. Meeting Opening

Subject :	1.1 Call to order
Meeting :	Dec 14, 2023 - REGULAR BOARD MEETING
Category :	1. Meeting Opening
Type :	Procedural
Subject :	1.2 Pledge of Allegiance
Meeting :	Dec 14, 2023 - REGULAR BOARD MEETING
Category :	1. Meeting Opening
Type :	Procedural

Subject : 1.3 Reading of the District Vision Statement
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 1. Meeting Opening
Type : Procedural

Public Content

We are a community of life-long learners, working together to be educated, productive, kind and responsible citizens.

Subject : 1.4 Board Roll Call
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 1. Meeting Opening
Type : Procedural

Public Content

Broome _____ Bullard _____ Reha _____ Strauss _____ Stapleton _____

2. Closed Session

Subject : 2.1 Public Employee Performance Evaluation (Government Code Section 54957) - Superintendent
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 2. Closed Session
Type : Discussion
Subject : 2.2 Conference with the Board's Labor Negotiator: (Government Code Section 54957.6)
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 2. Closed Session
Type : Discussion

3. Action on Items Heard in Closed Session

Subject : 3.1 Action Taken
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 3. Action on Items Heard in Closed Session

Type : Information

Public Content

The Board will report to the public what, if any, action was taken while in closed session.

4. Organizational Meeting of the Governing Board

Subject : 4.1 Election of the President of the Board for 2024

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING

Category : 4. Organizational Meeting of the Governing Board

Type : Action, Discussion

Recommended Action : The Superintendent recommends the Forestville Union School District Board of Trustees elect a Board President for 2024.

Public Content

Issue: The Forestville Union School Board annually goes through an organizational meeting in December to elect a Board President, Clerk, a Representative to the County Committee on School District Organization (optional) and then sets the meetings dates for the following calendar year (January through December 2024).

Broome _____ Bullard _____ Reha _____ Strauss _____ Stapleton _____

File Attachments

[2023-24 Certificate of Election.pdf \(47 KB\)](#)

Subject : 4.2 Election of the Clerk of the Board for 2024

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING

Category : 4. Organizational Meeting of the Governing Board

Type : Action, Discussion

Recommended Action : The Superintendent recommends the Forestville Union School District Board of Trustees elect a Board Clerk for 2024.

Public Content

Issue: The Forestville Union School Board annually goes through an organizational meeting in December to elect a Board President, Clerk, a Representative to the County Committee on School District Organization (optional) and then sets the meetings dates for the following calendar year (January through December 2024).

Broome _____ Bullard _____ Reha _____ Strauss _____ Stapleton _____

File Attachments

[2023-24 Certificate of Election.pdf \(47 KB\)](#)

Subject : 4.3 Optional Selection of the Representative and Alternate Representative to the County Committee on School District Organization for 2024

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING

Category : 4. Organizational Meeting of the Governing Board

Type : Action, Discussion

Recommended Action : The Superintendent recommends the Forestville Union School District Board of Trustees elect a Representative to the County Committee on School District Organization for 2024.

Public Content

Issue: The Forestville Union School Board annually goes through an organizational meeting in December to elect a Board President, Clerk, a Representative to the County Committee on School District Organization (optional) and then sets the meetings dates for the following calendar year (January through December 2024).

Broome _____ Bullard _____ Reha _____ Strauss _____ Stapleton _____

Subject : 4.4 Designation of Regular and Alternate Meeting Dates for 2024

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING

Category : 4. Organizational Meeting of the Governing Board

Type : Action, Discussion

Recommended Action : The Superintendent recommends the Forestville Union School District Board of Trustees adopt regular and alternative meeting dates for 2024.

Public Content

Issue: As part of the annual Board Organizational Meeting, the Board adopts regular and alternative meeting dates for the calendar year (Jan-Dec 2023)

Broome _____ Bullard _____ Reha _____ Strauss _____ Stapleton _____

File Attachments

[Proposed Board Meeting Calendar - 2024.pdf \(162 KB\)](#)

5. Adjustments/Approval of Agenda

Subject : 5.1 Adjustments to the Agenda/Approval of Agenda
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 5. Adjustments/Approval of Agenda
Type : Action
Recommended Action : Motion to approve the Agenda as presented.

Public Content

Except for public hearings designated for a set time, the Board reserves the right to revise the order of any of the items on this agenda. Members of the public may address the Board on individual agenda items, when the Board President recognizes them, as each item is considered by the Board. In the interest of time, there will be a limit of three minutes placed on each individual making a statement.

Broome _____ Bullard _____ Reha _____ Strauss _____ Stapleton _____

Subject : 5.2 Abstentions
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 5. Adjustments/Approval of Agenda
Type : Action
Recommended Action : Trustees announce items from which they will be abstaining.

Public Content

Except for public hearings designated for a set time, the Board reserves the right to revise the order of any of the items on this agenda. Members of the public may address the Board on individual agenda items, when the Board President recognizes them, as each item is considered by the Board. In the interest of time, there will be a limit of three minutes placed on each individual making a statement.

Broome _____ Bullard _____ Reha _____ Strauss _____ Stapleton _____

6. Public Participation

Subject : 6.1 Guidelines for Public Participation
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 6. Public Participation
Type : Procedural

Public Content

Under this item, the public is invited to address the Board regarding items that are not on tonights agenda, relating to school district matters. The Board is not allowed under the law to take action on matters that are not on the agenda. Should comments from the public pertain to a charge or complaint against an employee of Forestville Union School District, the Board encourages the speaker to utilize the districts written complaint procedures to pursue the matter. In the interest of time, there will be a limit of three minutes placed on each individual making a statement.

7. Consent Agenda

Subject : 7.1 Approval of Consent Agenda Items
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)
Recommended Action : ISSUE: The Board will consider approval of the following listed items.
RECOMMENDATION: The Superintendent recommends the Board approve the Consent Agenda items as presented.

Public Content

Broome _____ Bullard _____ Reha _____ Strauss _____ Stapleton _____

Subject : 7.2 Minutes of November 9, 2023 Regular Meeting
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)

File Attachments

[Board Meeting Minutes 11.09.23.pdf \(430 KB\)](#)

Subject : 7.3 Accounts Payable Warrants for November 2023
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)

File Attachments

[Accounts Payable Warrants November 2023.pdf \(1,290 KB\)](#)

Subject : 7.4 November/December 2022 Budget Revisions

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)
Subject : 7.5 Williams Quarterly Reporting for Period Ending 12-31-2023
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent), Discussion

File Attachments

[Williams Act Quarterly Report-10.1.23-12.31.23.pdf \(257 KB\)](#)

Subject : 7.6 Forestville Education Foundation Grant Award
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)

File Attachments

[Forestville Education Foundation Norris the Nostrileer.pdf \(512 KB\)](#)

Subject : 7.7 Forestville Education Foundation Grant Award
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)

File Attachments

[Forestville Education Foundation Gold Rush.pdf \(554 KB\)](#)

Subject : 7.8 Forestville Education Foundation Grant Award
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)

File Attachments

[Forestville Education Foundation Headphones.pdf \(559 KB\)](#)

Subject : 7.9 Forestville Education Foundation Grant Award

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)

File Attachments

[Forestville Education Foundation K Rug.pdf \(560 KB\)](#)

Subject : 7.10 Forestville Education Foundation Grant Award
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 7. Consent Agenda
Type : Action (Consent)

File Attachments

[Forestville Education Foundation TK Rug-2.pdf \(600 KB\)](#)

8. Reports from Trustees

Subject : 8.1 Update
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 8. Reports from Trustees
Type : Discussion, Information

Public Content

The Board, as necessary, will provide reports regarding their engagements and involvement as they pertain to Forestville Union School District.

9. Staff Reports/Information Items

Subject : 9.1 Forestville Teachers Association/California Schools Employees Association, Chapter 201/Forestville Education Foundation
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 9. Staff Reports/Information Items
Type : Information

Public Content

Forestville Teachers Association/California Schools Employees Association, Chapter 201/Forestville Education Foundation

This time is reserved for the Board to review reports from the following school representatives:

Forestville Teachers Association

California Schools Employees Association, Chapter 201

Forestville Education Foundation

10. Report from the Principal

Subject : 10.1 Update
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 10. Report from the Principal
Type : Discussion, Information

Public Content

The Board routinely receives monthly reports from the Administration covering a variety of topics.

11. Report from the Superintendent

Subject : 11.1 District Update
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 11. Report from the Superintendent
Type : Discussion, Information

Public Content

The Board routinely receives monthly reports from the Superintendent regarding enrollment.

Subject : 11.2 Enrollment Update
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 11. Report from the Superintendent
Type : Discussion, Information

Public Content

The Board routinely receives monthly reports from the Superintendent regarding enrollment.

File Attachments

[Enrollment Update as of 11.30.23.pdf \(552 KB\)](#)

12. Correspondence

Subject : 12.1 Correspondence - None
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 12. Correspondence
Type : Discussion, Information

Public Content

13. Action/Discussion

Subject : 13.1 Consideration and possible approval of First Interim Financial Report and Certification of District Solvency for 2023-2024
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 13. Action/Discussion
Type : Action, Discussion
Recommended Action : The Superintendent recommends that the Forestville Union School District Board of Trustees consider and approve the First Interim Financial Report and Certification of District Solvency for 2023-2024.

Public Content

File Attachments

[FY24 First Interim Part I of IV.pdf \(14,422 KB\)](#)
[FY24 First Interim Part II of IV.pdf \(12,550 KB\)](#)
[FY24 First Interim Part III of IV \(1\).pdf \(11,599 KB\)](#)
[FY24 First Interim Part IV of IV.pdf \(9,165 KB\)](#)

Subject : 13.2 Forestville Financial Audit Report 2023
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 13. Action/Discussion
Type : Action, Discussion

Public Content

File Attachments

[Forestville USD Audit Report 2023.pdf \(834 KB\)](#)

Subject : 13.3 National Purchasing Cooperative Interlocal Participation Agreement

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING

Category : 13. Action/Discussion

Type : Action, Discussion

Recommended Action : The Superintendent recommends that the Forestville Union School District Board of Trustees consider and approve the National Purchasing Cooperative Interlocal Participation Agreement between BuyBoard and Forestville Union School District.

Public Content

File Attachments

[BuyBoard National Purchasing Cooperative Agreement.pdf \(3,644 KB\)](#)

Subject : 13.4 California School Boards Association Policy Development Workshop and Policy Manual Development Agreement

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING

Category : 13. Action/Discussion

Type : Action, Discussion

Recommended Action : The Superintendent recommends that the Forestville Union School District Board of Trustees consider and approve the California School Boards Association Policy Development Workshop and Policy Manual Development Agreement between California School Boards Association and Forestville Union School District.

Public Content

File Attachments

[California School Boards Association Agreement.pdf \(2,056 KB\)](#)

14. Upcoming Events and Activities of Interest to the Board

Subject : 14.1 Upcoming

Meeting : Dec 14, 2023 - REGULAR BOARD MEETING

Category : 14. Upcoming Events and Activities of Interest to the Board

Type : Information

Public Content

December 14 and 15: Giving Tree Wrapping

December 21: Hot Cocoa Fun Day!

December 22-January 8,2024: Winter Break

January Board meeting TBD

Subject : 14.2 Board Attention Calendar
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 14. Upcoming Events and Activities of Interest to the Board
Type : Discussion, Information

File Attachments

[Board Attention Calendar.pdf \(246 KB\)](#)

15. Board Requests/Information/Discussion Items

Subject : 15.1 Information/Discussion
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 15. Board Requests/Information/Discussion Items
Type : Discussion, Information

16. Adjournment

Subject : 16.1 Adjourn the Meeting
Meeting : Dec 14, 2023 - REGULAR BOARD MEETING
Category : 16. Adjournment
Type : Information, Presentation

Public Content

State of California

GOVERNMENT CODE

Section 54955

The legislative body of a local agency may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting the clerk or secretary of the legislative body may declare the meeting adjourned to a stated time and place and he shall cause a written notice of the adjournment to be given in the same manner as provided in Section 54956 for special meetings, unless such notice is waived as provided for special meetings. A

copy of the order or notice or adjournments shall be conspicuously posted on or near the door of the place where the regular, adjourned regular special or adjourned special meeting was held within 24 hours after the time of the adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings by ordinance, resolution, bylaw, or other rule.

(amended by stats. 1959, ch. 647.)