

2/24.2023

Forestville Request for SOQ Questions and Responses.

1. We would like to know if you will allow 12 dual-sided pages for a total of 24 pages of information since there are quite a few Selection Criteria to address? **RESPONSE: The response shall be limited to 12 page faces with information. Where two-sided printing is used, each page face is counted as one page of content. The district expects firms to be brief and succinct.**
2. Item H 3 i. – Do you want firms to describe our approach to creating project timelines since there is no defined project scope at this time? Similarly, do you want firms to describe our approach to staffing projects as opposed to giving you a percentage of time since there is no defined project scope at this time? **RESPONSE: The schedule component of item H 3 I can be disregarded. The firm overall approach related to understanding the scope of services, the outline of the firms organization, a list of the proposed team members and the time percentage of their involvement in a typical projects remains applicable.**
3. Item K. Submission Process – there appears to be a typo on the due date. It shows Tuesday, March 2nd, but is the deadline actually Thursday, March 2nd? **RESPONSE: The due date is Thursday, March 2, 2023 1:00. Item K identifies the day of the week the RFQ is due incorrectly. March 2, 2023 is a Thursday.**
4. Will the District entertain the negotiation of a \$1,000,000/ \$2,000,000 general liability insurance, in lieu of \$2,000,000/ \$4,000,000, on a by project base? **RESPONSE: The district is open to negotiating general liability insurance limits when appropriate related to the scope size and complexity.**
5. I wanted to inquire on the RFQ noted in the subject line. Is this an active bid? Can “XX” assist in the furniture specifying? **RESPONSE: This is an RFQ for design professionals and specific design services. To assist with furniture specifying, you will need to contact design professionals that will submit their qualifications to the District, not contact the District itself. Alternatively, if your organization meets the criteria in the RFQ, they can submit a response to the District’s RFQ. Until the RFQ closes, the District does not know who the responding firms are.**